

**CONFIDENTIAL**  
Security Information

December 2, 1953

Henceforth mail directed to [redacted] will be routed as follows:

50X1

1. Prepare an inner envelope:

Stamp classification and type addressee's name on inner envelope. Cover with a sheet of white paper (to ensure that classification will not show through outer envelope).

2. Prepare an outer envelope as follows:

Name of addressee

[redacted]

50X1

via Registered Mail

3. Return address on outer envelope, in all cases, will be:

50X1

Mr. E. M. Ashcraft

[redacted]

4. Seal material in envelopes (with document receipt made out from OIC) and transmit with buck slip to Chief, [redacted] (250 South), directing him to forward the material [redacted] via registered mail.

50X1  
50X1

[redacted]

50X1

**CONFIDENTIAL**  
Security Information